

# *Huish Episcopi Parish Council*

**Minutes of the Meeting of the Huish Episcopi Parish Council held in the Huish Sixth Auditorium, Huish Episcopi Academy, on Monday 13 May 2019 at 7pm.**

In attendance:

Cllr S Nicholas                      Chairman

Cllr G Lock

Cllr J Wood

Cllr B Horsgood

Cllr R Stranger

Cllr R Crumb

Cllr A Harris

Cllr J Redfearn

Cllr J Gadd

Lisa Newby Parish Clerk

Clare Aparicio-Paul (CAP) District/County Councillor (left 8:30pm)

Tiffany Osborne District Councillor (left 8:30pm)

9 members of the public

Press (left 8:05pm)

**Public session opened at 7:00pm. Notes of the subsequent topics discussed are found appendix 1 at the end of the minutes.**

**Meeting opened at 7:15 pm**

**22/2019 To elect a Chairman and receive the Statutory Declaration of Office.** Cllr Nicholas was proposed as Chairman by Cllr Wood and seconded by Cllr Lock. It was resolved that Cllr Nicholas is chairman.

**23/2019 To elect a Vice Chairman.** Cllr Lock was proposed as Vice Chairman by Cllr Redfearn and seconded by Cllr Nicholas. It was resolved that Cllr Lock is Vice Chairman.

**24/2019. To receive apologies for absence, and to note and approve reasons given - No absences.**

**25/2019. Declarations of interest.** Cllr Lock item 34/2019 c.

**26/2019 To elect members to working groups and committees.**

**Staffing:** Cllr Nicholas and Cllr Lock.

**Land Management (including Lengthsman):** Cllr Lock and Cllr Redfearn.

**Development Control Planning:** Cllr Nicholas, Cllr Lock and one other (nearest to the location).

**Community:** Cllr Nicholas, Cllr Lock, Cllr Wood, Cllr Crumb.

**Memorial Field:** Cllr Nicholas, Cllr Horsgood

**Allotments Liaison:** Cllr Crumb

**Abattoir Liaison:** Cllr Harris

**Environment (inc footpaths):** Cllr Crumb, Cllr Gadd

**Langport and Huish Episcopi Youth Group:** Cllr Nicholas, Cllr Horsgood

**Annie Tite Fund:** Cllr Wood

**LTC Tourism and Marketing Committee:** Cllr Gadd

**War Memorial:** Cllr Wood

**Community Speed Watch:** Cllr Wood, Cllr Gadd, Cllr Stranger

**27/2019 Approval of Minutes.** It was resolved that the minutes are a true record of the full Parish Council meeting on 18 March 2019, and duly signed by the chairman.

**28/2019 To receive a report from the clerk including matters arising from the minutes.**

**a. Flytipping near the allotment field.** After some discussion it was resolved not to permit a vacant allotment plot to be set aside for a collective composting area. It was resolved not to go ahead with signage advising against flytipping.

**b Councillor expenses for printing papers.** Regarding the suggestion of expenses to cover papers issued to councillors to support the agenda, no further action.

**c Community Infrastructure Levy.** Funds have been received from South Somerset District Council (SSDC) as a result of planning application 18/00345/FUL. Consultation with the community is required. The amount received currently, is relatively small (£1264.20), but there will be more in the future. It is suggested to commence a consultation process. The Leveller have offered a third of a page to ask for feedback, to start the process.

**d. Dog fouling** has been reported in Pounsell lane, as an issue. The residents wish for a bin and educational signage to be installed. The suggestion is for the residents to report to SSDC directly to build the case for the installation of a bin. Further complaints from local farmers regarding fouling in the middle of fields, has been highlighted as an increasing problem.

### **29/2019 Planning applications**

#### **a. Applications received since last meeting**

19/01304/HOU Cobtree House Portland Road TA10 9QX ground floor extension. It was resolved that there were no objections to this application.

#### **b. To note applications still in progress:**

18/03657/FUL – land north of Brookside Wagg Drove Huish Episcopi - erection of dwelling and car port. Amended plans received for information.

18/03993/FUL - Land adjacent to the Grange Pibsbury TA10 9EJ – Erection of a dwelling house and a double garage. No objections

19/00099/FUL – Land OS 8441 Pibsbury TA10 9EH – Erection of a general purposes agricultural barn with solar PV panels. No objections

19/00892/HOU – 38 Bishops Drive – Extension. The Parish Council objects to this application.

#### **c. To note decisions notified since last meeting:**

18/01051/HOU Chestnuts Cottage Somerton Road – erection of a 3ft fence and placement of shed at the rear of the property. No objections. Application refused.

### **30/2019. To receive written or oral reports from Councillors attending meetings on behalf of the Parish Council.**

**Hill and Hanging chapel** meeting attended by Cllr Peto 13 April.

**Abattoir Liaison** written report received.

### **31/2019 Highways and Car Park**

**a The History Society** requested permission to place an interpretation board in the car park opposite St Marys Church, as the initial stage of a fund-raising process. It was resolved to grant permission, subject to the History Society agreeing the location of the board in the car park and other details (size, appearance).

**b. Wearne.** Discussion regarding the Small Improvement Scheme (SIS) intended in Wearne highlighted resident's concerns. Comments from residents have been forwarded to Somerset County Council. The scheme is still ongoing, Cllr Wood conceded that whatever can be done will be an improvement.

**c. Car park.** It was resolved not to widen the entrance to the car park opposite St Mary's Church and not to white line the entrance. An additional issue of a camper van parking overnight for multiple nights was raised. It was resolved to move the signage (stating no overnight parking) to a more prominent place, and for the clerk to explore what can be done regarding preventing the camper van parking there.

### 32/2019. Accounts

a. It was resolved to authorise the payments as listed:

<b>Balances for May meeting (up to 3/5/2019)</b>							
	balance b/fwd						£15,152.72
<b>receipts</b>	allotment rents			£900.00			
	refund of training SLCC			£36.00			
	GTH FBTA			£248.94			
	GTH FBTA			£1,300.02			
	CIL			£1,264.20			
	precept			£60,000.00			
				£63,749.16			£63,749.16
							£78,901.88
<b>payments</b>	<b>authorised in March meeting</b>						
	Somerset speed watch	£200.00					
	Memorial field	£1,800.00					
	Langport town trust re foodbank	£468.00					
	increase in Lengthsman hourly rate not applied for April payment	£3.65					
	less interest received posted in error	£32.73					
		£2,504.38	£2,504.38				
	<b>RFO authorised</b>						
	allotment notice board installation	£26.40					
	HMS Payroll	£50.00					
	Academy - meeting room	£33.75					
	lengthsman weedkiller	£20.00					
	Internal auditor	£225.00					
		£355.15	£355.15				£2,859.53
							£76,042.35
	<b>Payments to be authorised in May meeting</b>						
	SALC affiliation	£617.37					
	SSDC rates - St Mary's car park	£846.95					
	Steeldog re allotment water pump service	£40.00					
	Memorial field	£7,500.00					
	Langport and Huish Episcopi Youth Group	£6,000.00					
	Primary school	£1,000.00					
	Huish-cum-Langport PCC	£1,750.00					
	salary clerk (May & June)	£973.34					
	Lengthsman (May & June)	£393.76					
		£19,121.42					£19,121.42
	<b>balance c/fwd to July meeting</b>						<b>£56,920.93</b>
	<b>Balance of reserves account 31 March 2019 including interest received £24.74</b>						<b>£68,155.29</b>

b It was resolved to accept the final spend to budget for 2018/2019. It was resolved to accept the current spend to budget for 2019/2020.

c. Internet banking with the current bank were discussed. It was resolved not to go ahead with internet banking facilities with the current provider.

d. It was resolved to transfer both the current and reserve accounts to Unity Trust.

### **33/2019 Audit**

**a. The Annual Governance Statement** was read out to Councillors by the clerk (Annual Governance and Accountability Return, AGAR, page 4). It was resolved to respond 'yes' to all statements, which was signed by Cllr Nicholas and the clerk.

**b. The Accounting Statements 2018/2019.** It was resolved to accept the accounting statements on the AGAR (page 5) as correct for the External Audit.

**c. Internal Auditor's report.** It was resolved to accept the Internal Auditor's report and note the action points within.

**d. Appointment of Internal Auditor.** It was resolved to appoint the current Internal Auditor for a further three years before reviewing the provision.

Cllr Lock left the room at 8:25pm.

### **34/2019. To discuss grant applications received.**

**a. Langport and Huish Episcopi Senior Citizens** – It was resolved to grant £500 to the Senior Citizen's club.

**b. Langfest 19** – It was resolved to grant £500 to Langfest19.

**c. Huish and Langport Cricket Club** – It was resolved to grant £500 to the Cricket Club.

**d. Bibic** – a request for £500 has been received. Cllr Nicholas and Cllr Redfearn are to visit the Bibic office to pose further questions before a decision can be forthcoming.

Cllr Lock returned at 8:30 pm

Cllr Nicholas raised concerns regarding the Memorial Field committee, and that it is a duty of both Huish Episcopi Parish Council and Langport Town Council (LTC) to ensure that there is a Management Committee in place. It is proposed to have a joint meeting with LTC to explore what can be done to improve the committee situation.

Cllr Lock raised concerns regarding the late opening of the Polling Station at the leisure centre on 2 May. Parishioners arriving to vote were unable to.

### **35/2019. Date of next meeting 15 July 2019.**

**Meeting closed 8:55pm.**

Signed Cllr S Nicholas  
Chairman  
8 July 2019

## **Appendix 1 Notes from the Public Session of the meeting 7:00pm until 7:15 pm**

Cllr Nicholas welcomed the new Council.

There were no questions or comments from the public in attendance

Clare Aparicio-Paul (CAP)- District (SSDC) and County Councillor (SCC) – CAP welcomed the new Council. There is a problem with email addressed for District Councillors due to the recent election and a blanket reissue of technology. Apologies for any emails missed.

Brookland Road. CAP advised to keep on at SSDC/SCC regarding the problem areas in Brookland Road. Local MP has recently visited and will be writing to property owner. The Planning department at SSDC still experiencing difficult times, difficult getting enforcement officers to attend planning breaches. Parish Councils have an opinion but is apparent that material planning considerations will only be accepted as objections to applications that can be taken forward.

Full SSDC meeting on 21 May, where roles and responsibilities are determined. As a result, District Councillors representing representation on committees such as the ABP abattoir liaison committee, or Somerset Waster Partnership may change from the current individual.

SCC continues to press on with the Small Improvement Scheme (SIS) for highways issues.

Introduction of Tiffany Osborne, the second elected District Councillor for the Curry Rivel, Langport and Huish Ward.

Question from Cllr Wood regarding ongoing SIS in Wearne. Discussion followed regarding comments from residents in Wearne who have concerns with issues such as placing of 30mph signage. All comments have previously been forwarded to SCC Highways.

Question from Cllr Horsgood regarding recognised time period for removal of hedges in the year, due to nesting birds. There are two developments within Huish Episcopi Parish with recently removed hedges that were not netted beforehand. CAP will report it, but enforcement is difficult if specifics for these works were not made a condition of the planning approval.

**Public session finished at 7:15 pm.**