

Huish Episcopi Parish Council

Members of the public and press are invited to attend meetings of the Parish Council
(Public Bodies Admission to Meeting Act 1960)

Dear Chairman and Councillors of Huish Episcopi Parish Council.

You are summoned to the meeting of Huish Episcopi Parish Council to be held at 7:00pm on Monday 19 November 2018 at Huish Sixth Auditorium, Huish Episcopi Academy, Wincanton Road, Langport TA10 9SS

Signed



Lisa Newby (Mrs)
Clerk to the Parish Council
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2018

PUBLIC SESSION

Questions and comments are invited from members of the public (limited to 15 minutes in total, each individual limited to 3 minutes). As issues raised during the public session may not relate to items on the agenda, no resolution for action can be taken. A record of public participation shall not be included in the Minutes, but as an appendix note to the Minutes of the meeting.

Reports from District and County Councillors

Short oral reports are invited from District and County Councillors, regarding matters affecting Huish Episcopi and the wider local community.

Report from PCSO if in attendance

15/2018. To receive apologies for absence, and to note and approve reason given.

(LGA 1972 s85(1))

16/2018. Declarations of interest - Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

17/2018 Approval of Minutes – to approve and sign as a correct record the Minutes of the last meeting of the Parish Council on 17 September 2018.

To approve and sign as a correct record the Minutes of the Extraordinary meeting of the Parish Council on 22 October 2018.

18/2018 Planning applications

a. To note decisions notified since last meeting:

18/02594/FUL – Former Atkins garage, level view Pibsbury – demolish workshop and erection of dwelling with carport – permitted with conditions

18/02651/S73 – Highfield Farm, Windmill Road, Pibsbury- no objections. Permitted with conditions

b. To note applications still in progress, or applications received since last meeting:

18/01249/FUL – Trial ground 94 dwellings. Although the outlaying permission for 80 has been permitted with conditions, this application still remains live on the SSDC planning website. The Planning Officer is expecting it to be withdrawn in due course.

18/01420/COU – change of use

18/01971/S73 – land at Ducks Hill – no objections.

18/02771/FUL - Siting of pontoons and boardwalks alongside the River Parrett, Cocklemoor, Bow Street TA10 9RA- no objections to plans – concerns raised regarding materials for boardwalk and pontoons, along with maintenance costs and health and safety.

c Notifications of appeals received since last meeting

APP/R33525/W/18/3202355 re 17/04060/FUL land opposite Autumn Leaves Pibsbury

APP/R33525/W/18/3202365 re 17/04236/S73 land opposite Autumn Leaves Pibsbury.

19/2018. Matters arising from the minutes and raised by members, to include:

a. Adoption of new polices and procedures - To resolve to adopt a Social Media Policy, a complaints procedure.

b. Allotments – To resolve to adopt a revised allotment process, a new tenancy agreement, revised allotment rules, a policy for keeping chickens on the allotment, and to agree Social Media page for allotment forum to go live.

Update on notice board for the allotment field.

- c - Footpaths.** Update on footpaths. Parish Pathway Liaison Officer (PPLO).
- d – Bus shelter** – Tesco grant application to be addressed, decision required to location of the bus shelter.
- e. Village hall** – Raised by Council members at the last meeting. Report on action to date.

20/2018. Correspondence received and other matters.

- a. Badger Cottage development** – to agree a proposed name for the road in the Badger cottage development.
- b. Wessex Water** – Proposed works at St Mary’s Church car park delayed until February 2019. -
- c. Flood Plan** – As a result of Somerset Prepared Resilience Day meeting, correspondence received regarding Emergency Community Contacts, and place of safety information
- d. Cycleway** - notes received from meeting 17 October 2018
- e. Speedwatch and Hanging Chapel meeting** – to receive a short report from Councillor Peto after attending a meeting on 14 November 2018
- f. Road naming Trial Ground** – update on the street naming for the development.

21/2018 Accounts

a.

	Current Account	Savings
Business Reserves		66330.24
Parish Charities		1746.60

To note payments authorised by RFO

CiLCA registration	250.00
padlocks for allotments	87.70
allotment pump fuel	28.91
R J Gooding fence post allotment	300.00
Bus shelter cleaning	45.00
National allotment Soc fees	67.00
Health and wellbeing seminar	10.00
padlock allotments	30.99
Hamdown Management PAYE	50.00
Internal auditor fees	225.00

total payments **1094.60**

balance at 10 September 2018 **22977.20**

payments authorised September meeting 2022.82

balance as at 16 July 2018 **24954.38**

less total payments 1094.60

balance as at 10 September 2018 **23859.78**

To note payments to be authorised

Clerk – administration October and November 100.53

Payments by Standing Order (25th of the month)

Clerk (Nov & Dec) 800.00

Lengthsman (Nov & Dec) 386.46

Total of payments to be authorised **1286.99**

Projected balance after authorised payments **22572.79**

b. To resolve to authorise the payments as listed, and the payment of £4000 to Langport Town Council for the Langport Information Centre.

c. To review Council spending year to date against budget provision and to discuss proposed budget for the next financial year. To resolve to accept the bank reconciliation as correct and to accept the current spending against budget to date.

d. To resolve to accept the terms and conditions of the Internal Auditor and to receive the interim report and the action points within

e. To resolve to formally appoint Lisa Newby (Parish Clerk and Proper Officer) as Responsible Finance Officer for Huish Episcopi Parish Council. This is one of the action points in the interim report.

f. To resolve to increase the working hours of the Parish Clerk to 10 hours a week. To determine when the weekly increase from 8 to 10 hours takes effect from.

g. To resolve to renew membership for Campaign to Protect Rural England. Membership renewal received -£36 for the next year.

h – To resolve to adopt updated Financial Regulations. The regulations are required to be reviewed each year in November.

22/2018. Matters of report and items for next meeting.

a. Chairman.

b. Clerk.

c. Members.

23/2018. Date of next meeting (21 January 2019).