

Huish Episcopi Parish Council

The Annual Meeting of the Parish Council will be held in
the Huish Sixth Auditorium, Huish Episcopi Academy,
on Monday 21 May 2018 at 7 pm

PUBLIC SESSION

1. Apologies for absence.
2. Declarations of interest.
3. Elections and other related matters.
 - i. Chairman
 - ii. Vice Chairman
 - iii. Declaration of Acceptance of Office (Chairman)
 - iv. Declarations of Interests forms (any amendments - all Councillors)
 - v. Working Groups – Community, Development Control, Farming, Environment
 - vi. Local Committee Representatives – Memorial Field, Abattoir Liaison, Youth Club, Annie Tite Fund, Langport Tourism and Marketing Committee
4. Policies – amendments and confirmation.
 - a. Risk Management Policy (amended May 18 – to be confirmed)
 - b. Code of Conduct
 - c. Standing Orders (Jan 18 amended voting Order 8a)
 - d. Financial Regulations (Nov 17 amended to reflect de minimis level)
 - e. Freedom of Information Scheme (within Standing Orders)
 - f. De minimis level (Nov 17 increased to £2500)
 - g. Assets Register (amended May 18 additional assets)
 - h. Allotments Rules (amended to reflect GDPR – to be confirmed)
 - i. Data Handling Policy (see item 9 below)
5. District Councillors' and County Councillor's Reports.
6. Planning.
 - a. Decisions notified since last meeting:

18/00250/S73	Bowdens Crest Caravan and Camping Park variation condition to increase number of caravans and change occupancy period – no objections, the Council felt that the site could sustain the increase and this could only benefit local tourism – no objections. Permission granted
18/00345/FUL	Land east of Ablake Pibsbury - no objections, the proposed dwelling should fit in well. Permission granted.
17/04918/FUL	Holly Cottages extensions (amended) – no objections. Permission granted.
17/04508/FUL	(including amendment) 19 Portland Road – no objections. Permission granted.

(6a contd.)

- 18/00699/FUL 3 Kelways Cottages, Iris Way – open sided canopy to rear of dwelling (retrospective). The canopy was far too overwhelming, covering virtually the whole back garden and overshadowing the neighbour's garden and might be a precursor to creating a car port. The canopy was clearly in breach of a covenant, as confirmed by the builders. Strongly recommended refusal.
Permission granted.
- 18/00745/FUL Pibsbury Cottage single story side extension – no objections.
Permission granted.

b. Applications received since last meeting, or still in progress:

- 17/04048/FUL Land behind Badger Cottage (amended) - the Council does not feel that the amendments have made a significant improvement so its original comments stand. This development has too many houses and cramming has resulted in a functional, unimaginative layout which could be much improved by a reduction in numbers. In particular a reduction to 18 would allow removal of the three isolated dwellings on the "island". It should also be noted that over recent years parishioners in this area, including some of those whose land will form part of this proposed development, have complained that the mains sewerage system is inadequate, due to development in neighbouring villages. The Council would welcome an improved development design with fewer dwellings, otherwise it recommended that this application be referred to Area North.
- 18/00761/FUL Highfield Farm (revised) 2 detached dwellings.
- 18/00892/FUL 9 Brookland Road single storey front and rear extensions – no objections.
- 18/00919/FUL 1 The Firs (LTC) extensions – no objections.
- 18/01249/FUL Trial Ground 94 dwellings (revised)
- 18/01257/REM Trial Ground 80 dwellings (reserved matters)
- 18/01509/S73A Merriots Farm Wearne – vary conditions.

c. Appeals:

- 16/05547/FUL Land South of Union Drove 2 bedroom contemporary dwelling for home office, parking, bat rehabilitation flight cage/shed and change of agricultural use (High Ham PC). The Council supported Wagg Drove residents in that, despite all the best intentions expressed, this dwelling would be very visible from Wagg Drove and would set a precedent of unacceptable development in open countryside, recommended refusal.
Appeal upheld.

7. Minutes of the last meeting (19 March 2018).

8. Matters arising from the minutes and raised by members, to include:

- a. Bus shelter
- b. Langport/Muchelney Cycleway
- c.. Local Information Centre
- d. Academy parking at St Mary's Park/Church car park
- e. Boundary Commission – final recommendations report

9. Correspondence received and other matters.

- a. Allotments
- b. Lengthsman
- c. Youth Club
- d. Data handling (implications of GDPR)
- e. Langfest 18
- f. Overgrown shrub in Brooklands Road.

10. Requests for grants/donations:

Huish cum Langport PCC	£1500	
Local Information Centre	tbc	
Memorial Field	£7500	
Langport Youth Club	£6000	
Huish Episcopi Primary School	£1000	
Langfest18	£1000	(17/18 £500)
Senior Citizens Club	£ 500	(17/18 £250)
Huish and Langport Cricket Club	£ 500	

11. Audit 2017 – 2018.

- a. Annual Governance Statement
- b. Approval of Accounting Statement

12. Accounts.

	Current Account	Savings
Payments authorised by RFO		
SSDC – car park rates half year	760.99	
SALC training	135.00	
Somerton Computing	557.00	
Receipts since last meeting		
LTC – bus shelter half costs	2026.00	
Precept	46000.00	
Allotments rent	1134.00	
(since 1 April 2018)		
total receipts	52046.86	
total payments	1452.99	
balance at 14 May 18	50593.87	
Business Reserve		66324.51
Parish Charities		1746.60

Payments to be authorised

Clerk – administration 5 Jan-31 Mar	205.00
J Redfearn – administration 1 Apr-21 May	tbc.
HMS Ltd (PAYE)	20.00
B Knox Internal Auditor	197.00
SALC/NALC affiliation 2018/2019	622.55
Came & Co	550.92

Payments made by SO 25th of the month

Clerk – salary	400.00
Lengthsman	193.23

13. Matters of report and items for next meeting.

- a. Chairman
- b. Clerk
- c. Members

14. Date of next meeting (16 July 2018).

**LISA NEWBY (Mrs)
Clerk to the Parish Council
Nyumbani
Bow Street
Langport
TA10 9PS**

**07568 368039
clerkhepc@gmail.com**

**Current plans and other matters in hand will be available with the Clerk or
Chairman**